



**VICTORIA SAANICH CADORA SOCIETY**  
**2023 Horse Council BC Recognized Dressage Show**  
**ENTRY FORM & VOLUNTEER FORM**

## SHOW RULES and INFORMATION

1. This Victoria Saanich CADORA Society Dressage Show is a Horse Council BC Recognized Event and will be governed by the HCBC Rule Book. The HCBC Rule Book can be found here: <http://www.hcbc.ca/index.php/competitions/competition-documents/>.

### Horse Welfare Statement 2020 HCBC Rule Book

Horse Council BC members are responsible for the well-being and humane treatment of any equine entrusted to their care. Every horse at an HCBC approved event shall, at all times, be treated humanely and with dignity, respect, and compassion. The welfare of the horse is paramount. Any inhumane treatment or the abuse of a horse by any person at an approved HCBC show is forbidden. The obligation and responsibility to handle horses you own, use or that are in your care, with skill and compassion; ensuring, regardless of value, that they are not subjected to abuse, neglect or mistreatment. Horses used in competition, spectator events, shows, or exhibitions must not be subjected to unscrupulous use of medications, non-nutritive agents, equipment or procedures that may alter performance, appearance or natural function. It is strongly recommended that horses be up to date on vaccinations and in good health to perform. The standard by which conduct or treatment will be measured is that which a person who is informed and experienced in generally accepted equine training and competition practices would determine to be neither cruel, abusive, nor inhumane.

2. VS CADORA is running these shows as combined HCBC and EC Bronze shows. All HCBC classes will be held before the EC Bronze classes.
3. If entries warrant, we will run a 1/2 day HCBC show on Saturday afternoon. Please indicate on your form if you would be able to ride on Saturday instead of Sunday.
4. **ENTRIES:** OPEN one month prior to the show date and CLOSE on Saturday 1 week prior to the show. Entries received after the closing date will be entered in the show if there is space. HOWEVER, entries received later than the Monday 1 week before the show will NOT be accepted. **NO EARLY ENTRIES ACCEPTED.**
  - Entries MUST be emailed. NO drop off or mailed entries will be accepted.
  - Entries will be limited with priority given to VS CADORA members up to the entry closing date.
  - Entries will only be accepted by e-mail attachment which must include a copy of the entry form; e-transfer of funds due and proof (photocopy) of current HCBC membership for entries to be accepted.
5. Competitors may enter up to two tests per horse, entries permitting.
6. If anyone other than the rider (e.g., Coach, trainer, owner) is going to exercise or warm up the horse, that person must bring a signed waiver and proof of HCBC membership to the Show office on arrival at the venue.
7. **RIDE TIMES:** Ride times will be posted on the website ([www.vscad战略.com](http://www.vscad战略.com)) and the VSCad战略 Facebook page by the Wednesday evening before the show. No changes will be made to the times once posted. Please allow time for your ride to be a maximum of 15 minutes early in case of scratches.
8. **WARM-UP:** The warmup ring for the shows is the indoor arena. The rider on deck will be allowed in the outdoor ring to continue their warmup before their test. Under no circumstances may a rider be inside the competition ring unless they are performing their test in front of the Judge. EXCEPTION – When the rider has paid for and been given a scheduled schooling ride it will not be judged.
9. Rules specific to the warm-up area:
  - no hand walking allowed
  - please ride left hand to left hand
  - horses being ridden at the walk are required to leave the rail free for horses trotting or cantering
  - coaches must stand outside the ring while coaching
  - the Whipper-In is in charge of conduct in the warm-up area and has the authority to excuse a horse/rider combination from the area if they are perceived as a possible safety threat to themselves or other riders

## HCBC School Show Rules and Information (continued)

10. **REFUNDS:** For scratches prior to the entry close date – full refund of entry fees. For scratches after the entry close date – entry fee refund only on presentation of a veterinarian or physician certificate.
11. **VOLUNTEERING:** all riders must be available to provide assistance with the running of the show.
12. Anyone may ride in the Open category. No cross entry between Junior and Amateur categories.
13. Riders may enter to ride the same test more than once, however only the first score will count.
14. **TESTS OFFERED:**
  - a. Equestrian Canada Tests of Choice- Intro through Fourth Level (2023)
  - b. FEI Test of Choice
  - c. Western Dressage Tests – American Version.
  - d. Para Dressage Tests
  - e. MASTERS TOC Class- open to riders 60 and over. Please write Masters after your chosen test on the form.
15. **SCHOOLING RIDES** Will only be available if time permits after entries close. Riders may enter to ride a 10 min schooling ride in the dressage arena. Schooling rides will not be judged and riders will have the option to ride a complete test, work on specific movements or simply familiarize their horses with the competition arena. Schooling rides will be scheduled throughout the day in the breaks but will only be offered if time is available and competitive tests will have priority. Schooling riders will be expected to fulfill the same volunteer requirements as competitive riders. If riders do a schooling ride before their test, please note that the test following will be as a non-competitor.
16. **NUMBERS** - Identification numbers must be worn and visible at all times while at the competition site.
17. **HEADGEAR** - All riders, regardless of age or level of competition, must wear properly fitted and fastened safety approved protective headgear at all times when mounted at the event location.
18. **RIBBONS** – Ribbons are awarded to 6<sup>th</sup> place. No ribbons will be awarded for scores under 50 percent.
19. **AWARDS** - Year-end awards are based on the three highest scores achieved at the same level with the same horse/rider combination scored by three different judges. Only Victoria-Saanich CADORA Society members are eligible for club awards.
20. No stabling will be available.
21. Zilversprings Farm does not provide a place for lunging. NO unauthorized lunging is allowed.
22. NO dogs are allowed anywhere on the property.
23. Entry to show grounds is from Central Saanich Rd. only.

**LOCATION: Zilversprings Farm, 7266 Central Saanich Rd. VICTORIA, BC**

**Parking for trailers ONLY will be on the gravel, all cars please park on the grass field area. Please follow all parking signs posted.**

<b>SHOW DATES:</b>	April 22/23, 2023	Judge: Cat Armitage
	May 27/28, 2023	Judge: Judy Turner
	June 24/25, 2023	Judge: Lillian Eveniew-Phelan
	July 22/23, 2023	Judge: Nicole Berthelot
	Sept. 23/24, 2023	Judge: Nancy Olsen-Beaulieu

## CONTACT INFORMATION

Competition Manager: Alison Malis, email: [amalis@telus.net](mailto:amalis@telus.net)  
Entry Secretary: Sheryl Williams, email [luxesport@live.ca](mailto:luxesport@live.ca)



**Victoria-Saanich CADORA Society  
2023 Horse Council BC Recognized Dressage Show Series  
ENTRY FORM**

THIS FORM PROVIDES THE OPTION FOR COMPUTER FILL AND PRINT

PLEASE FILL IN AND CHECK YOUR FORM CAREFULLY. INCOMPLETE ENTRIES WILL BE PUT ON THE WAIT LIST. NO EARLY ENTRIES ACCEPTED.

Please check the appropriate box for the show you are entering

April 22/23, 2023

May 27/28, 2023

June 24/25, 2023

July 22/23, 2023

September 23/24, 2023

Indicate your test(s) of choice in order of preference		
TEST #1		
TEST #2		
Please note that all Introductory tests MAY be ridden in a 20x40 arena, depending on the number of entries received for the show.		
<b>NEW: Saturday Afternoon Ride if Needed</b>	<b>Yes</b>	<b>No</b>

Horse Name:			Breed:		
Rider Name:	HCBC#:		CADORA: Y/N		
Owner Name:	HCBC#:		CADORA: Y/N		
Rider Category:	Junior:	D.O.B.:	Amateur:	Open:	
Address:			City:		
Postal:	Phone:	Email:			

	# of Tests	Fees	Total
CADORA Member (Victoria-Saanich or other CADORA Club)		\$50.00	
CADORA Member – SCHOOLING RIDER		\$50.00	
Non-CADORA Member		\$60.00	
<b>** All entries must be made via e-transfer**</b>		<b>TOTAL</b>	

**EMAIL:** EMAIL FORMS and PAYMENT TO: [vseshows@gmail.com](mailto:vseshows@gmail.com) We now have autodeposit.

**INCLUDE:** Fees, volunteer form and copies of HCBC membership. Note: HCBC with first entry only.

**ENTRY DATES:** Entries OPEN one month before the show and CLOSE on the Saturday 1 week prior to the show.

**SCRATCHES:** **Before entry close date:** No penalty – Email Entry Secretary Sheryl Williams at [luxesport@live.ca](mailto:luxesport@live.ca)  
**After entry close date:** Email Competition Manager Alison Malis at [amalis@telus.net](mailto:amalis@telus.net)

**TIME/TRAVEL PREFERENCES** If you are travelling with others or need a specific time frame in which to compete, please state it on this form. Note that while we will try to accommodate your request it will not always be possible to do so.

**WAIVER:** I hereby certify that every horse/pony, rider and/or driver is eligible as entered and agree for myself and my representatives to be bound by the rules of Horse Council BC at this competition. It is hereby recognized that all equestrian sports involve inherent risk and there is no helmet or protective equipment that can protect against all foreseeable injury. I/we hereby recognize this risk and hold harmless the owners of the grounds and facilities and their employees, Horse Council BC, the competition, its officials and organizers. Neither Silversprings Farm, the Victoria-Saanich CADORA Society or the show organizers and officials will be held responsible in any way for damage, injury or loss to persons, horses or property of riders, owners, grooms or spectators if any.

**SIGNATURES**

<b>Signature of Person(s) Responsible:</b>	_____	Date:	_____
<b>Name of Person(s) Responsible: (please print)</b>	_____	HCBC#:	_____
<b>Signature of RIDER:</b>	_____	Date:	_____
<b>Signature of OWNER:</b>	_____	Date:	_____
<b>Signature of PARENT/ Guardian if Junior</b>	_____	Date:	_____



**VICTORIA SAANICH CADORA SOCIETY  
2023 Horse Council BC Recognized Dressage Show**

**VOLUNTEER SIGN UP FORM**

**This form MUST be completed and submitted with your entry form. All competitors must be available to volunteer at the competition they intend to ride in or provide someone who will do so in lieu. No Exceptions**

**Victoria Saanich CADORA Society Show Volunteer Policy (adopted January 2010):** If the volunteer, or their designated stand in, does not show up for their assigned volunteer job then they will have to make it up by putting in volunteer hours at another VS Cadora Society show before they can enter to ride in a future VS Cadora Society show.

**NAME:** \_\_\_\_\_ **HCBC #** \_\_\_\_\_

**DAYTIME PHONE:** \_\_\_\_\_ **EVENING PHONE:** \_\_\_\_\_

**EMAIL:** \_\_\_\_\_

**NAME OF THE DESIGNATED VOLUNTEER:**  
(If the rider is not doing the shift themselves) \_\_\_\_\_

**Please choose a first, second and third choice of volunteer jobs.**

\_\_\_\_\_ **SET-UP** \_\_\_\_\_ **SCRIBE** \_\_\_\_\_ **WHIPPER-IN** \_\_\_\_\_ **RUNNER/SCORER** \_\_\_\_\_ **TEAR DOWN** \_\_\_\_\_ **SURROUNDS TRAILER**

**VOLUNTEER JOB DESCRIPTIONS**

**SET-UP:** Set up volunteers set up all aspects of the dressage ring normally the evening before the show.

**SCRIBE:** As the rider is performing their test the Scribe writes the judge's comments and numerical scores given for each movement on to the test sheet. The Scribe must be able to focus, keep up with the movements of the test, and write legibly and quickly for extended periods of time.

**WHIPPER-IN:** The Whipper In is responsible for making sure the correct rider enters the arena at specified ride times. The Whipper In also watches the warm-up area to make sure riders are following the warm up area rules and know the order of go.

**SCORER:** The Scorer collects the test sheets from the Scribe, and returns to the show office to add up the scores directly from the tests using an adding machine.

**TEAR-DOWN:** Tear Down volunteers dismantle and store all aspects of the dressage ring after the final ride on the day of the show.

**SURROUNDS TRAILER:** Responsible for providing a towing vehicle for the show trailer or judging booth for set-up and/or tear- down. This entails towing the show trailer or judging booth into the ring while set-up and/or tear down is in progress.

**Please check, if relevant to your particular circumstances. (To assist with assigning volunteer duties.)**

\_\_\_\_\_ **TRAVEL FROM WEST SHORE** \_\_\_\_\_ **TRAVEL FROM UP ISLAND** \_\_\_\_\_ **RIDING MORE THAN ONE HORSE**

**OTHER (PLEASE EXPLAIN):** \_\_\_\_\_

**OPTIONS FOR VOLUNTEERING AT VS CADORA SOCIETY DRESSAGE SERIES SHOWS:**

1. Show up and do the volunteer shift yourself.
2. Persuade a reliable friend or family member to cover your assigned shift. The rider **MUST** notify the Competition Manager of the name and contact information of the designated volunteer. The rider remains responsible for ensuring the volunteer shift is covered.
3. Build up some 'volunteer goodwill' by volunteering to help at a show you are not riding in. All volunteer time at the shows will be recorded and taken into account by the Show Manager when setting the volunteer schedule. When possible, riders who have not yet volunteered will be scheduled ahead of those who have already helped at a show.